

# SUNDALE UNION ELEMENTARY SCHOOL DISTRICT PARENT INVOLVEMENT POLICY

## PART I. GENERAL EXPECTATIONS

Sundale Union Elementary School District agrees to implement the following statutory requirements:

The school district will put into operation programs, activities and procedures for the involvement of parents. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.

Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(a) of the Elementary and Secondary Education Act (ESEA), and each include, as a component, a school-parent compact consistent with section 1118(a) of the ESEA.

The school district will incorporate this district wide parental involvement policy into its LCAP plan.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.

The school district will be governed by the following statutory definition of parental involvement, and expects that the school will carry out programs, activities and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- (A) *that parents play an integral role in assisting their child's learning;*
- (B) *that parents are encouraged to be actively involved in their child's education at school;*
- (C) *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*

**PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT  
REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY  
COMPONENTS**

1. Sundale Union Elementary School District will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:

Parents, staff and community members meet during School Site Council (SSC) meetings and Parent Teacher Organization (PTO) meetings to develop the plan. Evaluation of the plan will be made yearly at each of these meetings.

2. Sundale Union Elementary School District will take the following actions to involve parents in the process of school review and improvement under section 1118 of the ESEA:

Annually at PTO, SSC and School Board meetings each program is evaluated in detail along with program effectiveness and improvements. Throughout the year program activities are discussed and suggestions made.

3. Sundale Union Elementary School District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

Parent conferences are held three times a year, activities such as; Open House, Parent Activity Nights, Parent committee meetings, parent workdays, Dad's Club, Boosters Clubs, parent education Fridays (as scheduled) and fundraisers are all activities that parents are encouraged to attend. The administration, School Counselor and our County Social Worker provide useful parenting information, along with parents sharing personal experiences and exchanging ideas at meetings and parent education opportunities. Spanish translators are available when needed at all the above activities listed.

4. Sundale Union Elementary School District will coordinate and integrate parental involvement strategies, programs and activities with the following programs, Title I (Part A), Title III-Limited English Proficient, Migrant, Gifted and Talented Education, Foster and Homeless, and Tobacco Use Prevention Education.

Parent meetings are held under each of these programs during the year with translation and childcare provided to the parents. All parents are also invited and welcome to PTO meetings and parent education opportunities scheduled throughout the year. Each of the programs have scheduled activities and meetings throughout the year to share information to the parents.

5. Sundale Union Elementary School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content

and effectiveness of this parental involvement policy in improving the quality of the school. The evaluation through the review of the LCAP as well as parent survey results will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

At the end of each year at PTO, SSC and School Board meetings, the parents, community members and school staff will evaluate the policy. Suggestions for change will be made and voted on at the above meetings. The Administration will ensure the necessary changes are made.

6. Sundale Union Elementary School District will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

- A. The school district will, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described below--

the State's academic content standards,  
the State's student academic achievement standards,  
the State and local academic assessments including alternate assessments and how to monitor their child's academic progress

During Parent Conferences and Open House, teachers share with parents what district standards will be taught to their child and the various assessments that will be used throughout the year to check the student's mastery. At PTO, SSC and Parent Information meetings, standards and assessments and State testing are discussed along with strategies for assisting their child at home.

- B. The school district will, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

Parent Education Classes are offered for parents to become educated in areas they request or as there is a need. These are offered in Spanish and/or English.

- C. The school district will, educate its staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

Staff meetings and staff development opportunities are spent on parent communication and working towards strengthening the partnership with them. Staff members are encouraged to attend off campus workshops and trainings to continue their education.

- D. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

School Wide notes sent home and/or posted on Social media sites (Instagram, Twitter, Remind, School Website, and/or Facebook page) to parents are translated to Spanish as well as emails sent to parents. For any notes not translated, a staff member is available to translate for parents. In addition, teachers have a website announcing classroom activities and assignments within the classroom. The School also utilizes the Remind notifications application to send out reminders and notifications on parent's smart devices. The School Office has available paper copies of notices for parents who may not have technology access.

**PART III. ADOPTION**

The District wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs.

This policy was adopted by the Sundale Union Elementary School District on \_\_\_\_\_ and will be in effect for the period of \_\_\_\_\_. Sundale School will distribute this policy to all parents of participating Title I, Part A children on or before the end of the 1<sup>st</sup> trimester.

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Date